



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF CORRECTIONAL ADMINISTRATION
WRITERS' BUILDINGS, KOLKATA – 700 001.

TENDER NOTICE NO. 04

DATED.12.10.10

1. **BID DOCUMENTS:** Department of Correctional Administration invites tenders from resourceful, reputed, eligible, competent and established Agencies for installation and provision of Obstacle Course and Outdoor Training Equipment for West Bengal Institute of Correctional Administration and other training establishments of the Department of Correctional Administration, Govt. of West Bengal through the enlisted Agencies throughout the State of West Bengal.

BID DOCUMENT is meant for eligibility

- a) Valid Licenses read with the prescribed Rules.
- b) Credentials to prove their satisfactory past services in reputed organizations.
- c) Current Service Tax, Income Tax, Professional tax clearance Certificate.
- d) Code nos. under the Employees Provident Fund Act and ESI Act.
- e) Registration and Code nos. EPF Act, ESI Act, Service Tax, Professional Tax Act etc.
- f) Annual Report and Balance Sheet for the last five years.

2. Intending Bidder should quote their rates for supply and installation of the following Obstacle Courses and Outdoor training Equipments:

	TYPE	NAME OF ITEM	DESCRIPTION	REMARKS
1	WEAPON TRG.	Training Charts for weapons (.303 rifle, 7.62 rifle, 5.56 INSAS)	30 nos.	Laminated charts of standard size
2	WEAPON TRG.	Police Targets (Target sizes 45x100 cms. With rectangle and without rectangle)	Tin sheets-12 Paper 30 each	Must have proper standard
3	WEAPON TRG.	Aiming Rest with iron pipe legs, leather bound rifle bearing	3 nos.	
4	WEAPON TRG.	Aiming Rest complete for use in lying position	2 nos.	
5	WEAPON TRG.	Recruit Aiming Teacher	6 nos.	
6	WEAPON TRG.	Dummy rifle .303 with iron fittings	6 nos.	
7	WEAPON TRG.	Group Rings	6 nos.	
8	WEAPON TRG.	Cleaning Rods for 7.62 rifle in three pieces	6 nos.	
9	WEAPON TRG.	Cleaning Rod for .303 rifle	6 nos.	
10	WEAPON TRG.	Pull through weight brass for .303	6 nos.	
11	WEAPON TRG.	Large Range Umbrellas	4 nos.	
12	WEAPON TRG.	Flags for ranges 115x110 cms. - Red	12 nos.	
13	PT	Coir Mat, 120 cms. Wide in roll of 45 meter	2 nos.	
14	PT	Coir Mat, 180x180x7 cms.	12 nos.	
15	PT	Vauling Box Regulation pattern size 150 cms. Long - 105 cms. Wide - 121 cms. High with high artificial leather covered top filled with cocoa fibre. Made of Sheesam wood.	3 nos.	

16	PT	Stop Watch – Electronic	6 nos.	
17	PT	Skipping Rope – nylon – with wooden handles	20 nos.	
18	PT	Measuring Tape – 30 meters long, steel	2 nos.	
19	PT	Judo Mats – synthetic rubber canvass covered 100 cm x 200 cm x 6 cm	12 nos.	
20	GAMES	Volley Ball	6 nos.	
21	GAMES	Volley Ball Net	3 nos.	
22	GAMES	Removable Post for Volley Ball Net	2 nos.	
23	GAMES	Football	6 nos.	
24	GAMES	Removable Goal Posts	Set of 2	
25	GAMES	Goal Post Net	Set of 2	
26	GAMES	Badminton rackets	12 nos.	
27	GAMES	Badminton Nets	4 nos.	
28	GAMES	Shuttlecocks	12 dozen	
29	GAMES	Removable Posts for net	2 nos.	
30	DRILL	Saluting base piquet poles made of brass 5cm dia with brass round top of 10cm dia and 60cm high complete with hook for brass chain	18 nos.	
31	DRILL	Brass Chain	12 meters	
32	DRILL	Quarter guard tripod stand – highly polished with 4 cm dia brass pipe with hook for hanging gong or bell	1 no.	
33	DRILL	Quarter guard Gong	1 no.	
34	DRILL	Order Frame covered with brass sheet for holding eight orders in two rows	1 no.	
35	DRILL	Key box wooden covered with brass sheet fitted with WBCS crest with green colour cloth lining complete with hooks	1 no.	
36	DRILL	Quarter guard mirror 120 x 45 cm mounted on 3.50 brass pipe with collapsible stand of 4 cm brass pipe with WBCS crest	1 no.	
37	OBSTACLE COURSE	Climbing ropes, 12 cm circumference, 7 mt. long with ring and leather eyelet with stand and provision of four climbers at one time	1 set	Can be viewed at PTC, Barrackpore of WB Mountaineering Institute.
38	OBSTACLE COURSE	Double jumping pit		Do
39	OBSTACLE COURSE	Zig Zag wooden stand	Set of 4	Do
40	OBSTACLE COURSE	Hand holding pots made of GI pipe	Set of 2	Do

41	OBSTACLE COURSE	Multiple monkey rope, 12 ft high on six poles with climbing rope	1 set	Design can be provided
42	OBSTACLE COURSE	Hexagonal beam with GI pipes, 7 ft high and poles 4 ft apart	1 set	Do
43	OBSTACLE COURSE	High over step	One	Can be viewed at PTC, Barrackpore of WB Mountaineering Institute.
44	OBSTACLE COURSE	Gate vault	2 nos.	Do
45	OBSTACLE COURSE	Un-steady link	One	Do
46	OBSTACLE COURSE	Climbing wall made of bricks	Standard dimension of obstacle course	Do

[Note: Quantity specified above is likely to be amended where necessary]

3. SCOPE OF WORK: The scope of work is for :

- a) Installation of standard obstacle course of designs used in Police Training Centers and such other institutions;
- b) Supply of training equipments for physical training, weapon training and drill.

4. REGULATORY MECHANISM:

a) The Department of Correctional Administration will intimate the Nodal agency who will inform the selected agency about the design of the Obstacle Courses as well as about the training equipment.

b) The Nodal agency will arrange for inspection of the material that is used for the obstacle course prior to its installation. Material rejected will have to be replaced. The materials used should have ISI or ISO certification.

c) On completion of the installation of the obstacle course and supply of the training material, inspection will be held by an Inspection Committee to be constituted by the Addl. DGP & IG of Correctional Services. Any obstacle or training item rejected will have to be replaced within one week.

5. PERIOD OF CONTRACT:

The order should be on contract basis. The contract period will be initially for one year from the date of issue of the order. The same may, however, be renewed from time to time and not exceeding upon 5 (five) years.

6. GUARANTEE:

The Agency will specify the period of guarantee for the replacement/ repair of any Obstacle Courses equipment as well as for the damage to any Training/ Sports equipment.

7. EARNEST MONEY:

Rs. _____ only should be deposited as Earnest Money against this tender. The amount is to be paid through crossed Bank Draft or Pay Order on any scheduled Bank payable at Kolkata in favour of " DEPARTMENT OF CORRECTIONAL ADMINISTRATION, GOVT. OF WEST BENGAL" . Bank Draft is to be submitted in a separate sealed envelope marked " Earnest Money" along with the Bank Draft No., Name of the Bank etc. on the envelope and to be enclosed along with quotation to be submitted by the Agency. In case of successful tender(s) the Earnest Money shall be automatically converted into Security Deposit for fulfillment of the contract (Rs. 30,000=00 to be deposited on demand but prior to replacement of order). In case of unsuccessful tender(s), the Earnest Money will be returned without any interest.

8. SECURITY DEPOSIT:

If the Agency is selected and order placed, a minimum of 5% of the ordered value or Rs. 50,000=00 (Rupees fifty thousand) only whichever is less, is to be maintained as Security Deposit.

9. COMPLIANCE OF THE GOVT. REGULATIONS:

Compliance of relevant provisions as Professional tax, Income Tax etc. must be complied as and where applicable to the extent. Service Tax may be levied on the entire amount like minimum wages, PF, ESI, Bonus and Special Allowance (wherever applicable).

10. RELEASE OF PAYMENT:

Payment would be released for the items installed and supplied on acceptance of the same by the Acceptance Committee constituted by the Addl. DGP & IG of Correctional Services, WB.

11. RESPONSIBILITY FOR DAMAGE TO OBSTACLE COURSE/ TRAINING AND GAMES EQUIPMETS:

In case of any damage to the Obstacle Course or where any of the Training and Games Equipment gets damaged within a period of one year from the date of installation/ supply of the equipment, a Departmental Enquiry will be held. If the damage etc. is found due to negligence on the part of the Agency, the Agency shall have to accept the liability and make good the loss assessed by the Organization. The manner of the payment for the loss will be intimated by the Controlling Authority.

12. TERMINATION OF CONTRACT:

The contract may be terminated by either party on service of one month's notice. The Security Deposit shall be released, if so needed only when Agency shall vacate the place including its personnel and other materials, if any, from the date of termination.

13. LIABILITY FOR EMPLOYMENT:

The department of Correctional Administration shall not accept any liability in respect of employment, payment of other benefit to any of the personnel to be engaged by the Agency for installation of the Obstacle Course.

14. LOSS/ THEFT/ DAMAGE OF EQUIPMENT:

The Department of Correctional Administration will not be responsible for providing any security at the venue of installation of the Obstacle Course and will also not be responsible for any loss suffered by the Agency because of theft/ damage etc. of any article.

15. Bid documents are not transferable. All the tenderers must keep their offers valid for acceptance for a period of Ninety days from the date of opening of tenders.

16. Posting submission of tender or quotation submitted by Telex/ Fax/ Telegraph is not acceptable. Incomplete tenders, i.e. illegible and/ or submitted with qualifications or with conditions at variance with the terms and conditions of the tender i.e. combined offer/ conditional offer/ counter offer are liable to be rejected.

17. The Department of Correctional Administration reserves the right to accept the full or part of the tender or reject any/ all tenders and/ or negotiate by way of revised and/ or improved offer from all the tenderers for the concerned job. The Department of Correctional Administration reserves the right to withdraw full or part of the tender without assigning any reasons whatsoever. Department of Correctional Administration also reserves the right to engage more than one Agency at same rate at different establishments.

18. All kinds of legal proceedings in any matter arising out of this contract shall be settled by the appropriate court under the jurisdiction of High Court of Calcutta.

19. The tender must be accompanied with the following documents:

- a) Attested photocopy of the IT and PT Clearance Certificates.
- b) Attested photocopies of Provident Fund Registration Certificate/ Code No; ESI Registration Certificate and Code No; Service Tax Registration Certificate and No.
- c) Copies of orders of Police, Para Military Forces or other organizations where the Agency has installed and provided Obstacle Course/ Training Equipment during last three years and performance certificate from such organization in support of credentials.
- d) Annual Report and balance Sheet of the Agency.

Besides the above, the separate sealed envelope containing the Bank Draft towards EMD (Earnest Money Deposit) must be enclosed as detailed in sl. no. 5.

e) All the tenders should be submitted in the prescribed offer form by 11.11.2010 up to 02 pm. in the office of the Additional Director General of Police & Inspector General of Correctional Services, West Bengal, Directorate of Correctional Services, Writers' Buildings, Block-III, Top Floor, Kolkata - 700 001. The envelope should be superscripted with the tender no. and addressed to :

Additional Chief Secretary,
Government of West Bengal,
Writers' Buildings, Kolkata - 700 001.

f) Tenders will be opened on _____ at _____ hrs at _____
_____ in presence of all tenderers.

**IG of Correctional Services
West Bengal**